



Up-Skilling Training Agreement

This upskilling training agreement follows the enrollment of your candidate (new or incumbent) and validates your commitment to help transition this upskilling opportunity to an on-the-job training experience for your candidate that reflects technical skill of the future. To receive the Mentor* Wage Subsidy, a mentor will need to be identified to provide support for an eight-week OJT period. The training agreement needs to be completed using the training options listed on the REV-UP! website. It will be submitted to the training lead of the project for review.

*A mentor is a full-time employee who is a seasoned industry professional. The mentor will support and guide the trainee on a weekly basis. A mentor should always have the mentee's best interests in mind and tailor their mentorship style to meet that person's needs. The mentor will track progress and sign off on this training plan.

COMPANY NAME:			
Contact :		Contact email:	
Candidate name:	Candidate e-mail:	Candidate job title:	Candidate wage after training period:
Mentor name:	Mentor job title:		

8 week On-The-Job Training topics: Identify weekly topics addressed by the mentor to support on-the-job training/upskilling

Week	Start Date	Training Topic	180 Skills Courses and/or Instructor Led courses that will benefit the OJT experience as needed	Finish Date
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				

Week 7				
Week 8				

Approved by Employer Mentor:

Approved by Employee:

Date:	Date:
Print Name:	Print Name:
Print Title:	Print Title: